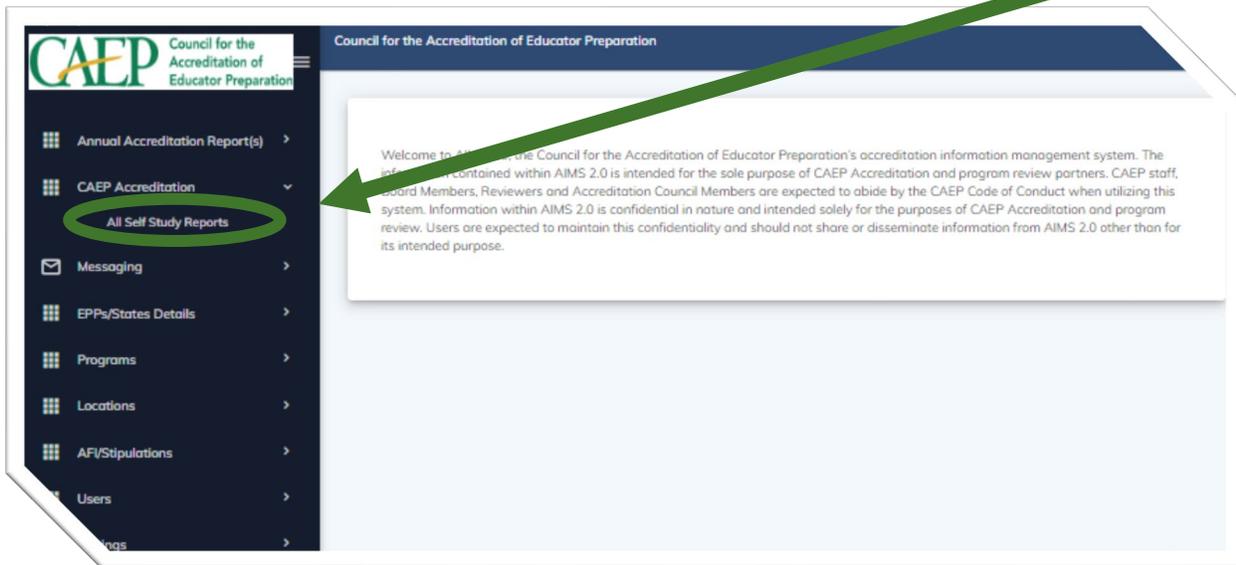




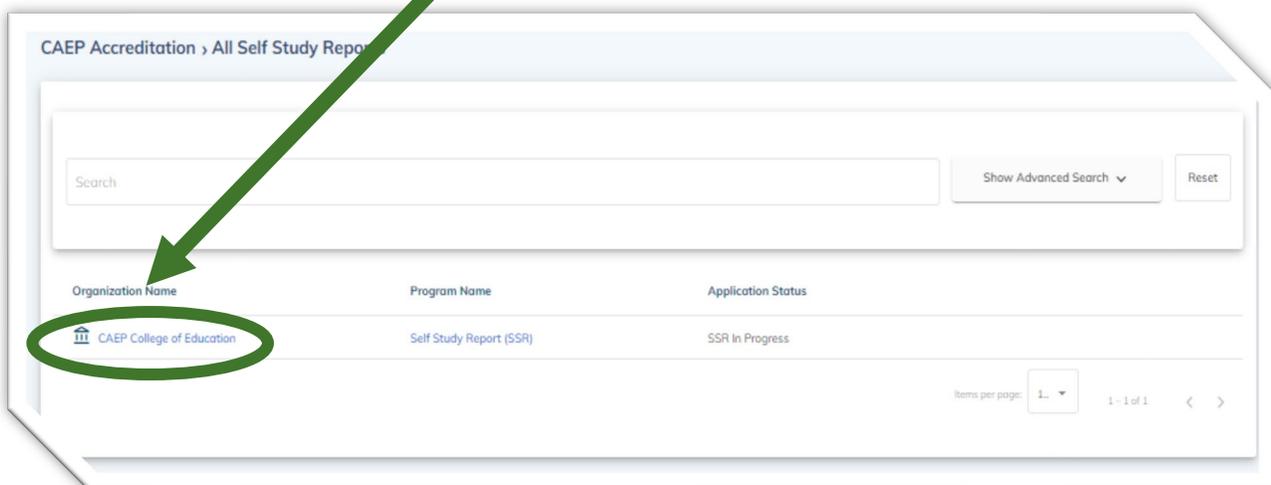
# Welcome to the AIMS 2.0 Self-Study Report (SSR)!

PLEASE FOLLOW THESE INSTRUCTIONS TO ACCESS, COMPLETE, AND SUBMIT YOUR CAEP SELF-STUDY REPORT.

- 1) Go to <https://caep accreditor.com>
  - a. If you haven't ever logged into AIMS 2.0, please follow the handout "AIMS 2.0 Access Instructions" available at <https://caepnet.org/about/aims-2>.
- 2) From the AIMS 2.0 Home screen, click on "CAEP Accreditation". Then click on "All Self-Study Reports".



- 3) Click on your Organization name.



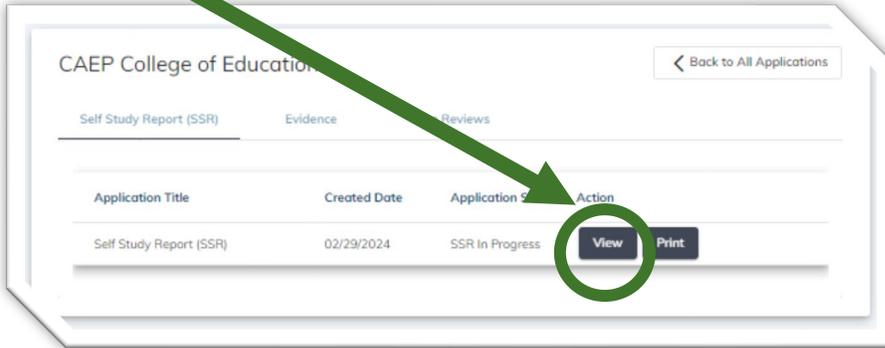
Here is a video on how to use the SSR Template in AIMS 2.0

<https://caepnet.org/about/aims-2>

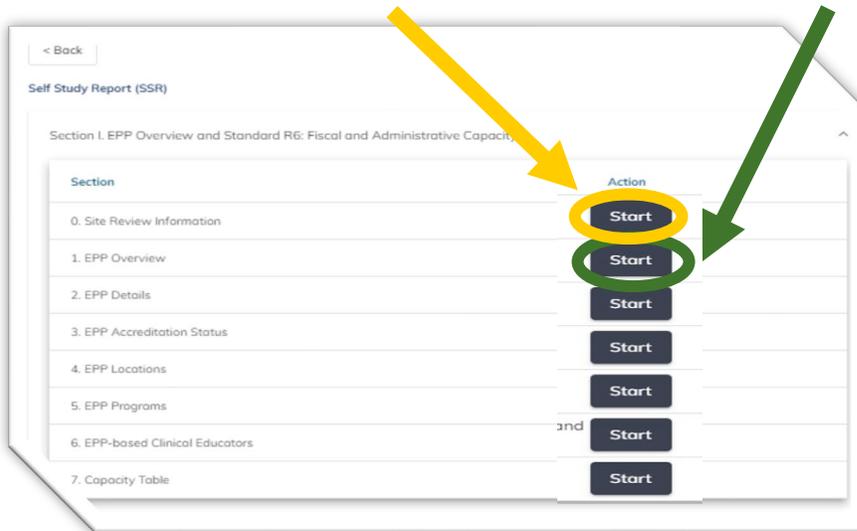


Technical Assistance?  
Email: [techsupport@caepnet.org](mailto:techsupport@caepnet.org)  
Other SSR Questions?  
Email: [learning@caepnet.org](mailto:learning@caepnet.org)

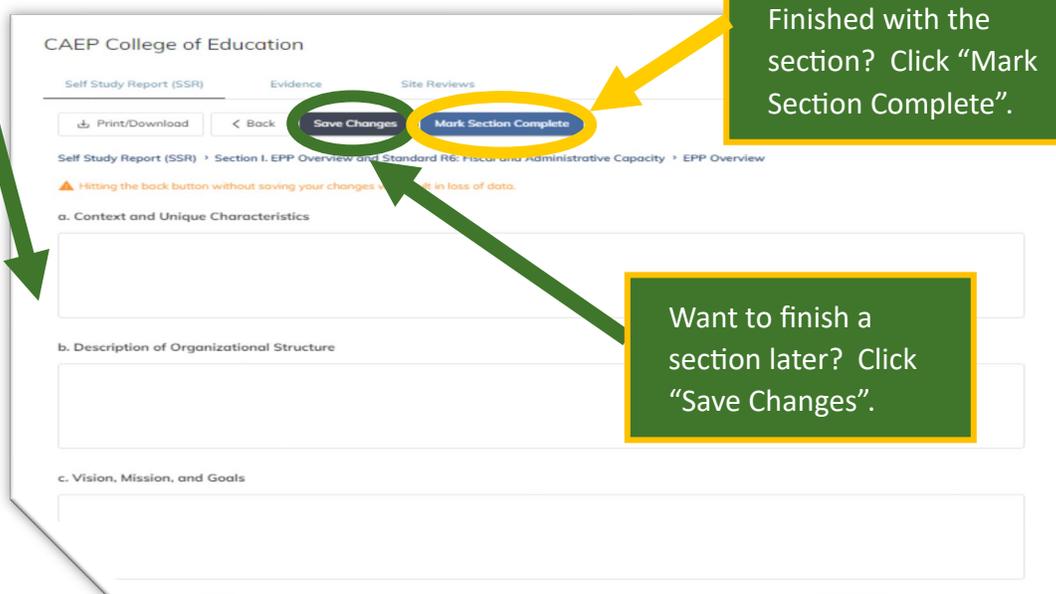
4) Click on "View".



5) Click on "Start" to review Section 0. Click on "Start" to complete Section 1.



6) Begin completing each section.



**7) There are three Sections in the Self Study Report. Complete all parts of Sections I and II.**

**a. Section III - Previous AFIs and Stipulations are “view only”. No narrative is required by EPPs.**

Section II. CAEP Standards and Evidence

Section	Action
Standard R1: Content and Pedagogical Knowledge (Initial-licensure Level Programs)	Marked as Completed <b>Reopen</b> View
Standard RA1. Content and Pedagogical Knowledge (Advanced Level Programs)	Resume
Standard R2: Clinical Partnership and Practice (Initial-licensure Level Programs)	<b>Resume</b>
Standard RA2. Clinical Partnership and Practice (Advanced Level Programs)	Resume
Standard R3: Candidate Recruitment, Progression, and Support (Initial-licensure Level Programs)	Resume

**Need to reopen a section? Click “Reopen”.**

**Want to continue working in a section? Click on “Resume”.**

**8) Submitting the Self-Study Report (SSR).**

Section III. Areas for Improvement (AFIs) from previous accreditation decisions, if any

Section	Action
Previous AFI(s)	Start

**Finished with the required sections? Click “Submit Self-Study Report”.**

**Submit Self-Study Report**

**9) Confirm that the SSR has been submitted. Go back to the SSR homepage and check under “Application Status”.**

Organization Name	Program Name	Application Status
CAEP College of Education	Self Study Report (SSR)	<b>SSR Submitted</b>



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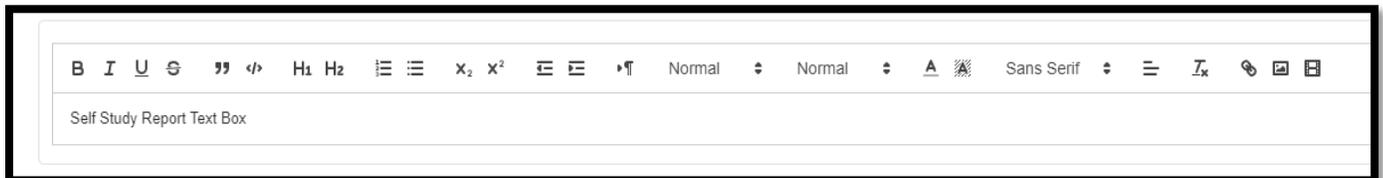
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## SSR General Formatting Information

- ✓ Each standard narrative component box has a 10,000-character limit. Spaces, letters of the alphabet, numbers, and punctuation all count toward a character limit.
- ✓ Formatting is available in the narrative text boxes.
  - You cannot copy formatting into the report.
  - Please do formatting in AIMS 2.0.



- ✓ Please don't put any tables in the narrative. Please attach the tables as evidence in the component.
- ✓ The maximum evidence file size is 20MB.
- ✓ Documents attached in the SSR Template can be:
  - DOC and DOCX
  - PDF
  - XLS and XLSX
- ✓ The maximum number of evidence files is 135 for initial and advanced together.
  - 90 – if **only** initial **or** **only** advanced.

# Congratulations!

You have submitted your CAEP Self-Study Report!



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SSR Template in AIMS 2.0

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